
**FORT BEND COUNTY
CHILD ADVOCATES, INC.**

**FEDERAL AND STATE
SINGLE AUDIT REPORT**

For the Year Ended December 31, 2023



CPAs and Professional Consultants

FORT BEND COUNTY CHILD ADVOCATES, INC.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of
Fort Bend County Child Advocates, Inc.
Fort Bend County, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Fort Bend County Child Advocates, Inc. (the "Organization"), which comprise the statement of financial position as of December 31, 2023 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 20, 2024.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors of
Fort Bend County Child Advocates, Inc.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Whitley Penn LLP". The signature is written in a cursive style with a large, stylized "P" for "Penn".

Houston, Texas
August 20, 2024

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE AND THE TEXAS GRANT MANAGEMENT STANDARDS

To the Board of Directors of
Fort Bend County Child Advocates, Inc.
Fort Bend County, Texas

Report on Compliance for Each Major Federal and State Program

Opinion on Each Major Program

We have audited Fort Bend County Child Advocates, Inc.'s (the "Organization") compliance with the types of compliance requirements described in the OMB *Compliance Supplement* and the Texas Grant Management Standards (TxGMS) that could have a direct and material effect on each of the Organization's major federal and state programs for the year ended December 31, 2023. The Organization's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Organization's complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal and State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the audit requirements of the TxGMS. Our responsibilities under those standards, the Uniform Guidance, and the TxGMS are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Organization's federal and state programs.

To the Board of Directors
Fort Bend County Child Advocates, Inc.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and the TxGMS will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal and state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and the TxGMS, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and the TxGMS, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

To the Board of Directors
Fort Bend County Child Advocates, Inc.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the TxGMS. Accordingly, this report is not suitable for any other purpose.

Report on Schedules of Expenditures of Federal and State Awards Required by the Uniform Guidance and the TxGMS

We have audited the financial statements of the Organization as of and for the year ended December 31, 2023, and have issued our report thereon dated August 20, 2024, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of expenditures of federal and state awards are presented for purposes of additional analysis as required by the Uniform Guidance and the TxGMS and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditures of federal and state awards are fairly stated in all material respects in relation to the financial statements as a whole.

The image shows a handwritten signature in black ink that reads "Whitley Penn LLP". The signature is written in a cursive, flowing style.

Houston, Texas
August 20, 2024

FORT BEND COUNTY CHILD ADVOCATES, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended December 31, 2023

I. Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weakness (es) identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
Material weakness (es) identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported
Type of auditors' report issued on compliance with major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516 (a) ?	No

Identification of major programs:

<u>Name of Federal Program or Cluster</u>	<u>Assistance Listing Number (ALN)</u>
US Department of Justice	
<i>Crime Victim Assistance (VOCA)</i>	16.575
US Department of Treasury	
<i>Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)</i>	21.027
Dollar Threshold Considered Between Type A and Type B Federal Programs	\$750,000
Auditee qualified as low risk auditee?	Yes

FORT BEND COUNTY CHILD ADVOCATES, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
For the Year Ended December 31, 2023

I. Summary of Auditors' Results (continued)

State Awards

Internal control over major programs:

Material weakness (es) identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported

Type of auditors' report issued on compliance with major programs:	Unmodified
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Any audit findings disclosed that are required to be reported in accordance with the TxGMS?	No
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Identification of major programs:

Name of State Program

Texas Health and Human Services Commission
HHSC Project

Dollar Threshold Considered Between Type A and Type B State Programs	\$750,000
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Auditee qualified as low risk auditee?	No
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FORT BEND COUNTY CHILD ADVOCATES, INC
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
For the Year Ended December 31, 2023

Section II - Financial Statement Findings

The audit disclosed no findings to be reported.

Section III - Federal Award Findings and Questioned Costs

The audit disclosed no findings to be reported.

Section IV – State Award Findings and Questioned Costs

The audit disclosed no findings to be reported.

FORT BEND COUNTY CHILD ADVOCATES, INC
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2023

Federal Grantor/Pass-Through Grantor/ Program Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Justice			
Passed through Texas Office of the Governor - Criminal Justice Division (CJD); Children's Advocacy Centers of Texas, Inc. (CACTX):			
<i>Crime Victim Assistance (VOCA)</i>	16.575	2761708	\$ 207,615
Total U.S. Department of Justice			207,615
U.S. Department of Treasury			
Passed through Texas Office of the Governor - Criminal Justice Division; Texas CASA			
<i>COVID-19 Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)</i>	21.027	VOCAVT-FY2023 (1/1/23-9/30/23)	328
<i>COVID-19 Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)</i>	21.027	VOCA 2023-66 (1/1/23-9/30/23)	144,091
<i>COVID-19 Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)</i>	21.027	Courtesy-VOCA-2023-66 (1/1/23-9/30/23)	106,659
Passed through Texas Office of the Governor - Criminal Justice Division (CJD); Children's Advocacy Centers of Texas, Inc. (CACTX):			
<i>COVID-19 Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)</i>	21.027	2761707	762,241
<i>Total ALN 21.027</i>			1,013,319
Total U.S. Department of Treasury			1,013,319
U.S. Department of Housing and Urban Development			
Passed through Fort Bend County, Texas:			
<i>Fort Bend Community Development Block Grants/Entitlement Grants (CDBG)</i>	14.218	B-22-UC-48-0004	49,000
<i>Total CDBG - Entitlement Grants Cluster (ALN 14.218)</i>			49,000
Total U.S. Department of Housing and Urban Development			49,000
Total Expenditures of Federal Awards			\$ 1,269,934

FORT BEND COUNTY CHILD ADVOCATES, INC
SCHEDULE OF EXPENDITURES OF STATE AWARDS
For the Year Ended December 31, 2023

State Grantor/Pass-Through Grantor/ Program Title	Grant Contract Number	State Expenditures
Department of Family and Protective Services		
Passed through Texas CASA:		
<i>Title IV-E</i>	Title IV (1/1/23-12/31/23)	\$ 13,648
<i>Collaborative Family Engagement</i>	CFE	500
Total Department of Family and Protective Services		<u>14,148</u>
Texas Health and Human Services Commission		
Passed through Texas CASA:		
<i>Crime Victim's Compensation</i>	CVC-Vol Travel-FY2023 (1/1/23-9/30/23)	2,187
<i>Crime Victim's Compensation</i>	CVC-2023-66 (1/1/23 -8/31/23)	87,026
<i>Crime Victim's Compensation</i>	CVC-2024-66 (9/1/23-12/31/23)	34,145
<i>Crime Victim Assistance (VOCA)</i>	2024-VT-STATE FUNDS VOCA 2024-66 (10/1/23-12/31/23)	50,129
<i>Crime Victim Assistance (VOCA)</i>	Courtesy-VOCA-2024-66 (10/1/23-12/31/23)	32,578
Passed through CAC of Texas:		
<i>Mental Health & Child Sex Trafficking Project</i>	HHSC MH-FY23-12 (1/1/23-8/31/23)	165,775
<i>HHSC Project</i>	HHSC-FY23-12 (1/1/23-8/31/23)	375,441
<i>HHSC Project</i>	HHSC-FY24-12 (9/1/23-12/31/23)	213,092
Total Texas Health and Human Services Commission		<u>960,373</u>
Office of the Attorney General		
Direct Programs:		
<i>Other Victim Assistance Grant (OVAG)</i>	C-00300 - (1/1/23-8/31/23)	27,962
Total Office of the Attorney General		<u>27,962</u>
Total Expenditures of State Awards		<u>\$ 1,002,483</u>

FORT BEND COUNTY CHILD ADVOCATES, INC
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
For the Year Ended December 31, 2023

A. Basis of Presentation

The accompanying Schedules of Expenditures of Federal and State Awards (the “Schedules”) include the federal and state grant activity of the Fort Bend County Child Advocates, Inc. (the “Organization”) under programs of the federal and state government for the year ended December 31, 2023. The information in these schedules are presented in accordance with the requirements of the Title 2 U.S CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State of Texas Grant Management Standards (TxGMS). Because the Schedules present only a selected portion of the operations of the Organization, they are not intended to and do not present the financial position, changes in net assets or cash flows of the Organization.

B. Summary of Significant Accounting Policies

In accordance with generally accepted accounting principles, the Organization accounts for all awards under federal and state programs on an accrual basis of accounting and, accordingly, reflects all significant receivables, payables, and other liabilities.

Federal and state grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant. When such funds are advanced to the Organization, they are recorded as deferred revenues until earned. Otherwise, federal and state grant funds are received on a reimbursement basis from the respective federal and state program agencies. Generally, unused balances are returned to the grantor at the close of specified project periods.

Expenditures reported on the Schedules are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and TxGMS, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedules represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available. The Organization has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

FORT BEND COUNTY CHILD ADVOCATES, INC

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

For the Year Ended December 31, 2023

Federal regulations, Title 2 U.S. Code of Federal Regulations Section 200.511 states, "The auditee is responsible for follow-up and corrective action on all audit findings. As part of this responsibility, the auditee must prepare a summary schedule of prior audit findings." The summary schedule of prior audit findings must report the status of the following:

- All audit findings included in the prior audit's schedule of findings and questioned costs and
- All audit findings reported in the prior audit's summary schedule of prior audit findings except audit findings listed as corrected.

I. Prior Audit Findings

None reported

FORT BEND COUNTY CHILD ADVOCATES, INC

CORRECTIVE ACTION PLAN

For the Year Ended December 31, 2023

Federal regulations, Title 2 U.S. Code of Federal Regulations §200.511 states, "At the completion of the audit, the auditee must prepare, in a document separate from the auditor's findings described in §200.516 Audit findings, a corrective action plan to address each audit finding included in the current year auditor's reports."

I. Corrective Action Plan

Not applicable